

**Richmond Foundation (Malta)**  
**Call for Expression of Interest**

Richmond Foundation is seeking to rent premises of approx. 500m<sup>2</sup> which include Offices and Counselling Rooms in a central area, with preference for St. Joseph High Road St. Venera or its vicinity.

**Terms and Conditions:**

Premises must be ready to move into by June 2022.

Duration of lease - Minimum of 5 years. Longer leases will be considered advantageous.

Ideally part of the premises would be on the ground floor. Full accessibility required.

You are kindly requested to send your proposals on [info@richmond.org.mt](mailto:info@richmond.org.mt) by not later than Friday, 12<sup>th</sup> November, 2021.

**Proposals must include:**

- A detailed description of the property including address, size, facilities
- A detailed description of the state in which the property is at present
- List of the works still to be carried out in the property and time line of when works will be carried out and property eventually finished to move into (if applicable)

All expressions of interest received will be viewed by the Internal Committee of the organisation which will make recommendations regarding the choice to the Board of Trustees.

Interested parties who require further information may contact [info@richmond.org.mt](mailto:info@richmond.org.mt)

Should it be deemed necessary, interested parties may be invited for a meeting at a later date for more clarification.